

## MEMORANDUM

**TO:** Michael G. Herring, City Administrator  
**FROM:** Jan Hawn, Director of Finance and Administration  
**DATE:** February 28, 2001  
**SUBJECT:** FINANCE AND ADMINISTRATION COMMITTEE MEETING

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The Finance and Administration Committee met Wednesday, February 28, 2001. Those in attendance included Chairperson Barry Streeter, Councilmember, Ward II, Councilmember Jane Durrell, Ward I, and Councilmember Dan Hurt, Ward III. Also in attendance were Director of Finance and Administration Jan Hawn and Executive Secretary Shirley Yost.

The meeting was called to order by Chairperson Streeter at 5:35 p.m.

**1. Approval of Minutes – December 18, 2000**

Councilmember Hurt made a motion that the minutes from December 18, 2000 be approved. Councilmember Durrell seconded the motion. The motion was approved 3-0.

**2. Recommendation from Retirement Board of Trustees Regarding Employee Retention**

The Committee discussed the Retirement Board of Trustees recommendation to increase the City's contribution rate 1% for employees after ten years of service as an incentive to encourage employee retention. Ms. Hawn told the Committee that Maryland Heights and the City of Ballwin recently had increased their contributions for employees with ten years or more of service to 9½ % and 9%, respectively. Councilmember Hurt asked if the Finance and Administration Committee hadn't just recently addressed a similar request. It was noted that this was discussed in August of 2000. Councilmember Hurt noted that the pay plan had been adjusted in 2000 and that he felt that the contribution for the pension amount seemed to be appropriate.

The Committee decided to take no action on the recommendation.

**3. Internet Links Policy**

Ms. Hawn presented to the Committee for approval, a revised City policy on Internet links from the City's public website. She explained to the Committee that a recent article regarding a court case in Tennessee had prompted the City to evaluate the legal issues presented in this particular court case and to revise the City's current internet link policy to protect the City's public website. The Committee discussed current links the City policy permits and whether any additional links should be added. It was noted that

information not provided in the links (for example, churches) is provided in the City's Residents Guide. The Committee also directed staff to check with Doug Beach concerning the promotion of any opinions, which are not those expressed by City Council.

Councilmember Hurt made a motion to approve the revised policy. Councilmember Durrell seconded the motion. The motion was approved 3-0.

**4. Other/Next Meeting**

The next Finance and Administration Committee meeting is tentatively scheduled for Wednesday, April 25, 2001 at 5:30 p.m.

Councilmember Hurt made a motion to adjourn. Councilmember Durrell seconded the motion. The motion passed 3-0. The Finance and Administration Committee meeting adjourned at 6:15 p.m.